



ZAMBIAN OPEN UNIVERSITY OFFICE OF THE REGISTRAR

ANNOUNCEMENT

THE 18TH GRADUATION CEREMONY

The Zambian Open University (ZAOU) wishes to inform all the **students** who completed their degrees and diplomas by **December, 2022**, that the University will conduct the **18th graduation ceremony** on **Friday, 26th May, 2023**.

The **venue** of the graduation ceremony is the Newfoundland Campus, Lusaka West off Mumbwa Road, Lusaka.

The **specific** arrangements for the graduation ceremony are as follows:

- 1) The date for the graduation ceremony is **Friday, 26th May, 2023** starting at **07:30 hours**.
- 2) The **deadline** for payment of the graduation fee and registration is **Friday, 12th May, 2023**
- 3) **Rehearsals** will take place on Wednesday, **24th May, 2023** at the Newfoundland Campus, Lusaka West off Mumbwa Road, Lusaka starting at 14:00 hours

Please take note of the Following:

- a) All the graduating students **who have NOT** paid their Research Supervision fees **MUST** do so. No student will be allowed to graduate without paying the Research Supervision fee. The Research Supervision fees are as follows:

i.	Bachelor's degree	-	ZMW2000.00
ii.	Master's degree	-	ZMW4000.00
iii.	PhD	-	ZMW6000.00

- b) **All students** who **successfully** completed their studies by **December, 2022** are expected to graduate **after paying the graduation fees**, which are as follows:

- i. PhD degree - ZMW5500.00
 - ii. Masters' degree - ZMW4000.00
 - iii. Bachelor's degree - ZMW3500.00
 - iv. Diploma - ZMW2850.00
- c) The graduation ceremony will be held at the **Zambian Open University Main Campus, Newfoundland, on Unity Road, Lusaka West, off Mumbwa Road.**
- d) The Research Supervision and graduation **fees** should be deposited into **any** of the following **Zambian Open University Bank Accounts:**

- i. **Zambia National Commercial Bank (ZANACO)**
Zambian Open University Bill Muster

Zambian National Commercial Bank (ZANACO)
Branch: Manda Hill
Account No: 1031176500166
Swift Code: ZNCOZMLU
Sort Code: 010078

OR

- ii. **Zambia Industrial Commercial Bank Ltd**
Account Number: 1010000090121
Branch: Lusaka Business Center
Swift Code: ZICBZMLU
Sort Code: 15 00 00

OR

- iii. **National Savings & Credit Bank (NATSAVE)**
Account Name: Zambian Open University
Account Number: 2080752558902
Swift Code: INZAZMO
Branch: Lusaka Main
Sort Code: 580010

For more information, please contact us on any of the following WhatsApp numbers and email addresses:

- (a) Mr. Joshua Mwale: Senior Assistant Registrar-Academic Affairs, Joshua.mwale@zaou.ac.zm, 0766717133**
- (b) Mrs. Audrey Chipunza, Learner Support Supervisor, audrey.chipili@zaou.ac.zm, 0772024048**
- (c) Mrs. Penelope Mutale, email: admissions@zaou.ac.zm, penelope.mutale@zaou.ac.zm, 0976123055**

We can also be contacted through any of the following centres:

- a. **ZAOU Main Campus**, on Unity Road, Lusaka West, admissions@zaou.ac.zm, **0976123055**
- b. **Lusaka Regional Manager**: Mrs. Maina Ng'andu, maina.kaleba@zaou.ac.zm, **0977826449**
- c. **Chipata Regional Office**: Dr. Francis Sinzala, 0979625320 and Mr. Lennox Lupiya on lennox.lupiya@zaou.ac.zm, **0974709619**,
- d. **Kabwe Regional Office**: Mrs. Abygail Mandalo, abygail.mandalo@zaou.ac.zm, 0977630790 or Mr. Chitambo, mwamichitambo@gmail.com, **0973614703**
- e. **Kasama Regional Manager**: Dr. Alexander Mulenga, alexander.mulenga@zaou.ac.zm, **0977615235**
- f. **Kitwe Regional Manager**: Mrs. Lillian Daka, Lillian.daka@zaou.ac.zm, **979968669**
- g. **Livingstone Regional Office**: Mr. Silas Nherere, **0977394254** and Mrs. Mary Ngoma, mary.ngoma@zaou.ac.zm, **0977702905**
- h. **Mansa Regional Manager**: Mrs. Precious Mubanga, precious.mubanga@zaou.ac.zm, **0977817631**,
- i. **Mongu Regional Office** : Mrs. Abygail Mandalo, abygail.mandalo@zaou.ac.zm, **0977630790**
- j. **Solwezi Regional Coordinator**: Mrs. Audrey Chipili, audrey.chipili@zaou.ac.zm, **0772024048**



Amb. Dr. Francis X Musonda
REGISTRAR

17th March, 2023

Zambian Open University
"University without Walls"