



ZAMBIAN OPEN UNIVERSITY OFFICE OF THE REGISTRAR

ANNOUNCEMENT: NEW DATES FOR DECEMBER 2023 EXAMINATIONS

In response to requests from some students, the Zambian Open University (ZAOU) wishes to inform all its students that the dates for the examinations **have been changed**. The new dates are **Monday 4th to Thursday, 7th December, 2023**.

The Zambian Open University (ZAOU) wishes to further inform all the students that the following arrangements have been made for **December 2023 Examinations** for both January and Mid-Year intakes:

1. DISTANCE LEARNING AND FULLTIME STUDENTS

Full-Time and Distance Learning Students, both undergraduate and Post graduate, except Fine Arts students, will write their examinations on a **'Take home'** basis. This means that:

- a. No **Face to face examinations** will be conducted.
- b. Examination question papers will be uploaded onto the Moodle Platform.
- c. Examination question papers for all the courses for which the candidate is registered will be posted on each candidate's portal and should be downloaded.
- d. Students will then answer the questions during the period of **four (04) days** from **Monday 4th at 08:00 hours to Thursday 7th December 2023 at 23:59 hours**.
- e. Examination answers must be typed and uploaded onto the portal using the Moodle Learning Management System, **as is the case with assignments**.
- f. All students must have completed the continuous assessment and submitted both assignments before they can write and upload examination answer sheets.
- g. Candidates are advised to upload examination answers as they finish writing each examination paper.

- h. Candidates are further advised to upload onto the portal one course (examination answer sheet) per day. Do not wait to upload all the four courses on the last day.
- i. The last examination answer sheet (course) must be uploaded by Thursday, **7th December, 2023 at 23:59 hours.**
- j. Handwritten and scanned examination answer scripts will **NOT** be accepted.
- k. Examination answers will be screened for plagiarism, therefore candidates are strongly advised to resist the temptation of lifting materials from books, modules or any others sources.
- l. **Special arrangements shall be made for the visually impaired students to write their examinations using brail and or Computer.**

2. FINE ARTS STUDENTS

Examination arrangements for the Fine Arts candidates are as follows:

- a) The physical Examinations will run from Monday 11th to Thursday 14th December, 2023.
- b) The examinations will be held at the Lusaka West main campus hall.

For more details on the Fine Arts examinations, contact **Mr Miko on 0966747476** or **Mr Mwale on 0974745690**

Students for Fine Arts are advised to find accommodation near the examination venue since examination sessions usually extend to late hours of the evening.

3. DEADLINE FOR PAYMENT OF FEES AND REGISTRATION FOR EXAMINATIONS.

- a. The deadline for the payment of full fees (**100%**) and registration for examinations for Distance learning students both undergraduate and Postgraduate has been extended to **Friday 1st December, 2023.**

For more information Students are advised to get in touch with their Deans, Heads of Department or the academic office. (**211427600, 0976123055**).

You may also visit our website (www.zaou.ac.zm) or like the ZAOU Facebook page.



Amb. Dr. Francis X Musonda
REGISTRAR

23rd November 2023